

## **JOB DESCRIPTION**

**Job Title:** Creative Partnerships Coordinator

**Location:** Variable

**Responsible to:** Our Seas Our Future Charitable Trust

**Functional relationships with:** OSOF Coordinators

**Purpose Statement:** To identify and develop strategic partnerships between artists and the organisation to contribute to the organisation's unique brand.

## **PERSON SPECIFICATION**

Experience in creating and building collaborative relationships within artistic fields essential.

Demonstrate existing networks within creative fields, including but not limited to, music and fine arts essential.

### **Skills, Knowledge, Abilities, Personal Attributes, Behaviours, Competencies:**

- An interest in environmental conservation
- The ability to work in a professional manner and prioritise workflows
- Able to use initiative and to work both independently and as part of a team
- Enjoy interacting with a diverse range of people
- Excellent communication and time management skills
- Strong leadership skills
- The ability to problem solve
- Action-oriented

## **Key Accountabilities:**

- 1. Identify and lead art collaborations for OSOF brands, campaigns, and projects.**
  - Co-develop/Contribute and assist in developing ideas for potential conservation projects relating to coastal and marine conservation with the art community, on a regional or national level.
  - Provide creative direction on existing campaigns and projects.
  - Identify opportunities to connect existing campaigns with the art community.
  
- 2. Develop project-focussed relationships with the artistic community**
  - Develop and maintain positive relationships with the art community on behalf of OSOF with a goal to harness the communicative power of art to achieve OSOF objectives.
  
- 3. Represent OSOF in a professional manner**
  - Communicate with volunteers in a professional and understanding manner.
  - Manage enquiries from the art community in a timely and appropriate manner.