

JOB DESCRIPTION

Job Title: Science Advisor

Location: Variable

Responsible to: Our Seas Our Future Charitable Trust

Functional relationships with: OSOF Coordinators

Purpose Statement: To provide expert scientific and technical support for the organisation and help maintain professional and credible relationships with external parties.

PERSON SPECIFICATION

Qualifications: Postgraduate qualification/s in Science essential.

Experience: Knowledge of New Zealand environmental conservation issues and environment, demonstrated leadership skills essential.

Skills, Knowledge, Abilities, Personal Attributes, Behaviours, Competencies:

- An interest in environmental conservation
- The ability to work in a professional manner and prioritise workflows
- Able to use initiative and to work both independently and as part of a team
- Enjoy interacting with a diverse range of people
- Excellent communication and time management skills
- Strong leadership skills
- The ability to problem solve

Key Accountabilities:

- 1. Provide expert scientific advice for OSOF brands, campaigns, and projects.**
 - Provide scientific advice for policy submissions that the organisation pursues.
 - Contribute to media enquiries when a scientific perspective is required.
 - Contribute written content via online and printed platforms.
 - Provide scientific support for the organisation's brands, campaigns, and projects.

- 2. Develop professional relationships with external contacts**
 - Develop professional relationships with external contacts on behalf of OSOF with a goal to expand the OSOF volunteer network and resource base.

- 3. Represent OSOF in a professional manner**
 - Communicate with volunteers in a professional and understanding manner.
 - Manage enquiries from the public and media in a timely and appropriate manner.
 - Represent OSOF in public forums.

- 4. Contribute to forward planning of OSOF campaigns and projects**
 - Contribute and assist in developing ideas for potential conservation projects relating to coastal and marine conservation, on a regional or national level.